



RE-ENROLMENT Term 4 2017 WEEKDAY SCHOOLS

Please fill out the re-enrolment form overleaf and return it with deposit to secure placement for Term 4 2017
ALTERNATIVELY

Credit Card payments can be made over the phone – no need to fill out the form

**PAYMENTS CANNOT BE ACCEPTED AT CLASSES
ALL PAYMENTS MUST BE MADE DIRECTLY TO THE STAGE LEFT OFFICE**

DEPOSIT DUE by Wednesday 13th September (last week of Term 3)
BALANCE DUE by Friday 13th October (Friday of first week of Term 4)

PLEASE NOTE: If your re-enrolment has **NOT** been received by **Wednesday 13th September** we will begin offering places to students on our waiting list.

TERM 4 DATES: **Wednesday 11th October – Wednesday 29th November**
 Thursday 12th October – Thursday 30th November

FEES

STAGE KIDS (ages 4-6) Wednesday or Thursday 4-5pm

FEE \$175 per term

Deposit of \$95 payable with re-enrolment slip

Balance of \$80 payable by first day of term

SENIOR SCHOOLS (ages 6-16) Wednesday or Thursday 4.30-6.30pm

FEE \$315 per term

Deposit of \$95 payable with application

Balance of \$220 payable by first day of term

SIBLING DISCOUNT (available to second & subsequent siblings. Where siblings are enrolled in two classes with differing fees the discount is applicable for the class with the lower fee.)

Stage Kids

FEE \$155 per term

Deposit of \$95 with re-enrolment slip

Balance of \$60 payable by first day of term

Senior School

FEE \$285 per term

Deposit of \$95 with application

Balance of \$190 payable by first day of term

***Instalment Plan**

Deposit of \$95 with application

Balance divided into two equal payments payable via: a) two credit card instalments to be charged **13/10/17 & 10/11/17** b) two cheques dated **13/10/17 & 10/11/17**

**Cheques or Credit Card authority must be received by 13/10/17.*

Terms and Conditions

1. I understand that one free trial class is available per student and that by enrolling I am waiving my right to a free trial class.
2. I understand that places are limited and that in the event the class is over-subscribed my deposit will be returned to me.
3. Stage Left reserves the right to exclude students whose behaviour is disruptive.
4. Stage Left accepts no liability or responsibility for any injury sustained by the student that arises from participation in any activity connected with Stage Left.
5. I authorise the staff to consent, where it is impracticable to communicate with me, to whatever medical or surgical treatment as may be deemed necessary.
6. NUT FREE POLICY – Stage Left has a nut-free policy at all venues. Students are asked not to bring any food containing nut products to classes and performances. Parents are requested to inform Stage Left in writing of any allergies their child may have.
7. I authorise Stage Left to use photographs/video taken during classes/performances for promotional purposes only.
8. If students cancel prior to the commencement of term then the deposit is forfeited. When cancellation is received prior to the commencement of the term SL reserves the right to try & fill this spot with a new student at their discretion. If the place is filled with a new student prior to the commencement of term SL will refund the balance of the deposit minus a non-refundable \$50 administration fee. The administration fee is non-refundable under any circumstances.
9. Balance is due no later than first day of term. No refunds of deposit or balance are available once the term has commenced.
10. Refunds and make-up classes are not available if a student misses a class.
11. I understand that STAGE LEFT reserves the right to cancel classes that do not meet the enrolment quota. In this case a full refund will be given.
12. Enrolment &/or attendance at Stage Left constitutes acceptance of the above terms & conditions.

stage left performing arts school
po box 134 darling south vic 3145
phone: 1300 369 443

RE-ENROLMENT FORM Term 4 2017 WEEKDAY SCHOOLS DUE DATE: Wednesday 13th September

RE-ENROLMENTS CAN BE PROCESSED OVER THE PHONE IF PAYMENT IS BEING MADE VIA CREDIT CARD

ALTERNATIVELY, please complete this form and return with payment via post or email to:

Stage Left
PO Box 134, Darling South 3145
Ph: 1300 369 443 info@stageleft.com.au

Name of child/children: _____

Please re-enrol my child/children at: East Malvern – Wednesday School
 Glen Iris – Wednesday School
 Camberwell – Thursday School
 Sandringham – Thursday School

For: Stage Kids (4-6 y.o) Senior School (6-16 y.o.)

I wish to change venue/class time/ age group for next term. Please give details below:

Transfer requests are processed on a 'first in, first serve' basis'.

If any of your details have changed since enrolling please update below:

Postal Address:.....Postcode.....

(Home phone)..... (Mobile)..... (Work).....

Email:

Are there any changes to medical conditions or other circumstances of which you would like the school to be made aware of? YES/NO If yes, please give details overleaf.

I would like to pay: (please indicate total amount you would like to pay inclusive of any instalment payments)	Amount
Deposit of \$95 per child	
OR	
Full term fee for Stage Kids - \$175 per child/ <i>sibling discount \$155</i>	
Full term fee for Senior School - \$315 per child/ <i>sibling discount \$285</i>	
TOTAL	

PAYMENT BY CREDIT CARD *credit card transactions will incur an additional 1.5% surcharge

- please charge my card today for the deposit only
- please charge my card today for the full term fee
- please charge my card today for the deposit only with the balance to be charged on **13/10/17**
- please charge my card today for the deposit only and divide the balance into two equal payments to be charged **13/10/17 & 10/11/17**

Visa/MasterCard Card no. ____ / ____ / ____ / ____ Expiry date __ / __

Cardholder's name _____ Signature _____

PAYMENT BY EFT BSB: 013 260 A/C no: 484059374 (Please include your child's full name as a reference)

- I have transferred the deposit only. Balance will be transferred prior to the first day of term **13/10/17**.
 - I have transferred the full term fee
- Instalment payments cannot be made via EFT.

PAYMENT BY CHEQUE (payable to **Stage Left Pty Ltd**)

- I enclose one cheque for the deposit only dated today
- I enclose one cheque for the full fee dated today
- I enclose two cheques: one for the deposit dated today and one for the balance dated **13/10/17**
- I enclose three cheques: one for the deposit, and a further two cheques that divide the balance into two equal payments dated **13/10/17 & 10/11/17**

OFFICE USE ONLY

Date received:
Method of payment – cheque/EFT-received/pending//credit
Deposit/balance received:
Balance received in instalment/s:
Entered onto enrolment doc:
Re-enrolment confirmed with parent:

DATABASE: re-enrolment entered:
 contact details checked/updated:
 medical conditions checked/updated:
If changes made to contact details OR med conditions new 'student contact details' form printed out & filed in 'outgoing to managers' folder: