# STAGE LEFT – PRIVATE SINGING TUITION

# **INFORMATION SHEET TERM 4 2018**

TERM 4 DATES: Monday 8th October – Monday 10th December (9 Private Lessons)

Tuesday 9<sup>th</sup> October – Tuesday 11<sup>th</sup> December (9 Private Lessons) Wednesday 10<sup>th</sup> October – Wednesday 5<sup>th</sup> December (9 Private Lessons) Thursday 11<sup>th</sup> October – Thursday 6<sup>th</sup> December (9 Private Lessons)

VENUE: Stage Left Office

2A Barkly Ave, Armadale 3143

(near cnr of Glenferrie Rd & Wattletree Rd)

### **AGE REQUIREMENTS:**

Students must have turned nine before their first lesson.

#### HOW TO ENROL

Please send your completed application form with payment to Stage Left via email or post.

#### WHEN TO PAY:

A completed application form with full payment or payment authority for the full term must be received in order to commence lessons. Enrolments are processed on a first come, first served basis.

**HOW TO PAY:** All fees payable via cheque/EFT/credit card to:

STAGE LEFT PTY LTD

PO Box 134, Darling South Vic. 3145 info@stageleft.com.au Ph: 1300 369 443

EFT details: Please include your child's full name as a reference: Account number: 484059374 BSB: 013 260

#### PAYMENTS CANNOT BE ACCEPTED AT LESSONS

## **MISSED CLASSES & REFUND POLICY:**

If a student misses one or more lessons <u>for any reason</u> refunds or reduction of fees is not possible. We believe our teachers have the right to expect a steady income for each 'teaching week' and we do not ask them to take a 'pay cut' if a student misses one or more lessons.

#### **MAKE-UP CLASSES**

We do not ask our teachers to work extra hours to make up lessons which students have missed for any reason. If the teacher has to cancel a lesson he/she will communicate directly with you to organize a mutually convenient time for a replacement lesson.

# **ENROLMENT CANCELLATION**

If students cancel prior to the commencement of term then a refund will be given minus a \$90 administration fee. The administration fee is non-refundable under any circumstances.

No refunds are available once term has commenced.

### **LESSON LENGTH**

Students are able to book in for either a half hour or an hour session. We suggest that a half hour slot is appropriate for most students. Please contact us if you have questions regarding the best lesson length for your child.

#### **FEES**

Lessons are \$396 (incl GST) for half hour lessons.

This fee covers 9 lessons in Term 4 subject to the terms and conditions listed on this document.

## **EXAMS**

Students will be able to sit exams from the new AMEB Music Theatre Syllabus if they wish.